



University of the Philippines Alumni Association, Inc.

Ang Bahay ng Alumni, Magsaysay Ave, U.P. Diliman, Quezon City

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UPAA ALUMNI AWARDS 2018 General Information and Guidelines

Each year, the University of the Philippines Alumni Association (UPAA) gives recognition to alumni achievers, as follows:

- The **UPAA Most Distinguished Alumna/Alumnus Award** may be given to an alumnus/alumna who—in addition to qualifying for a **UPAA Distinguished Alumni Award**—also satisfies the criteria for the **Most Distinguished Alumnus Award** described below
- The **UPAA Lifetime Distinguished Achievement Awards** are given to senior alumni who have achieved professional distinction and demonstrated meritorious service throughout their career.
- The **UPAA Distinguished Alumni Awards** are conferred on alumni who have demonstrated exceptional achievements and outstanding contributions in their chosen field of endeavor.
- The **UPAA Distinguished Service Awards** are given to individual alumni and alumni chapters or groups who have rendered exceptional service in the pursuit of the goals of the University and/or the Association.
- **UPAA Multi-Generation U.P. Alumni Family Awards** will be bestowed on families who have produced, as of the end of 2017, at least three successive generations of U.P. alumni.

Nominations for these awards may be made by any U.P. alumnus, alumni chapter or local search committee. Evaluation of nominees and selection of awardees will be made by the UPAA Search and Awards Committee and affirmed by the UPAA Board of Directors.

The guidelines for these five types of awards are detailed below.

UPAA MOST DISTINGUISHED ALUMNUS AWARD

The nominee must satisfy all the criteria established for the UPAA Distinguished Alumni Award described below, *and* must significantly stand out among the Distinguished Alumni Awardees selected for the year, e.g., if s/he achieved distinction in multiple professional fields or areas of endeavor, or made a clearly greater qualitative or quantitative impact than other awardees in her/his profession or areas of endeavor.

In addition, the nominee must have attained national, and possibly international, prestige that has brought honor and distinction to the University and the country.

UPAA LIFETIME DISTINGUISHED ACHIEVEMENT AWARDS

The nominee, throughout the course of a career that is completed or nearly so, must have consistently rendered illustrious and meritorious service and achieved distinction in her/his areas of endeavor, which altogether clearly made the nominee a credit to her/his profession and to the University. The nominee, furthermore, should be an outstanding citizen who has led an exemplary life.

Given the character of this award, alumni who have retired from service in the public or private sector (but may yet be otherwise active), may merit higher rating points for the award.

UPAA DISTINGUISHED ALUMNI AWARDS

The UPAA Distinguished Alumni Awards are conferred on alumni who have demonstrated, in their chosen field of endeavor, exceptional achievements and outstanding contributions that bring about substantial benefits to society and distinct honor to the University. Recognition is given to achievements and contributions that impact the community in which the alumnus/alumna is or has been active, whether this is at the local, national or international level.

General Criteria for the Awards:

Evaluation of nominees for the Distinguished Alumni Awards will be based on the following general criteria:

SERVICE ORIENTATION – the nominee’s work has clearly benefited other people, groups and society at large, and not merely private or personal interests;

LEADERSHIP – the nominee has demonstrated effective and inspiring personal leadership in accomplishing the work for which s/he is being awarded; i.e., achievements can be attributed more to the person than to the official position/job/title s/he has held;

IMPACT – the nominee’s work has had a substantial impact on the people, geographic area, or sector covered by the award, both qualitatively (how deep, lasting or transformative) and quantitatively (how many people or groups benefited within the area or sector);

INTEGRITY – there is no serious concern about, or challenge to, the nominee’s personal integrity.

Award Categories:

The categories for the Distinguished Alumni Awards are delineated in thematic terms rather than along professional lines, and may include, but are not limited to, the following:

- [Good governance]
- Public service and Good Governance
- Poverty alleviation and human development
- Peace and social cohesion
- Gender equality or women empowerment
- Community empowerment
- Environmental conservation and sustainable development
- Entrepreneurship and employment creation
- Corporate social responsibility
- Culture and the arts
- Science and technology
- Educational innovation
- Public health promotion

Awards need not be given in all the categories listed above if there are no deserving nominees. Other fields or areas of award may be considered as defined by the achievements of a deserving nominee. The UPAA Distinguished Alumni Awards are meant to be a cut above those given to alumni who have achieved successful professional careers. To deserve the award, all nominees, over and above the highly successful careers they may have attained, must still meet the criteria of *Service Orientation, Leadership, Impact* and *Integrity* described above.

The UPAA is making a special effort this time to identify for nomination, unsung alumni achievers—those whose achievements in little-known corners of the country are exceptional but have remained unheralded and unrecognized.

UPAA DISTINGUISHED SERVICE AWARDS

The UPAA Distinguished Service Awards are given as a special recognition to individual alumni and alumni chapters or groups who have rendered exceptional service in the pursuit of the goals of the University, the Association, and the alumni in general. In addition to the merits of their contributions, the integrity of nominees shall also be considered.

The UPAA Distinguished Service Award for an alumni chapter may be conferred on an in-country or foreign-based alumni chapter, accredited by the UPAA, for its meritorious and exceptional activities, projects and other services which benefit not only the chapter members, but also the University, the UPAA and the alumni in general.

UPAA MULTI-GENERATION U.P. ALUMNI FAMILY RECOGNITION

In 2018, the UPAA will give special recognition to families who have produced, as of the end of 2017, three or more successive generations of U.P. alumni, i.e., grandparent(s), parent(s), child(ren), and/or grandchild(ren). Regardless of their current place of residence or citizenship, each of these alumni in the family must have: spent some years in the Philippines after their studies in U.P., rendered some service to the nation, and continued to uphold the principles and values that the University stands for.

Alumni members of the families so recognized and their relatives and friends are welcome to attend the General Alumni Homecoming on Saturday, 18 August 2018 when the U.P. families will be recognized. However, at least one alumnus or alumna member is required to personally accept this recognition on behalf of the family.

THE NOMINATION PROCESS

Nominations for the different awards are accepted from any U.P. alumnus or alumni chapter. The nominees need not know initially that they are being nominated.

In addition to the nominations submitted by individual alumni and UPAA chapters, the UPAA may establish search committees in the different campuses of the University and specific geographic areas to intensify the search for awardees.

INSTRUCTIONS AND IMPORTANT INFORMATION FOR NOMINATORS

1. Nominations for the **Most Distinguished Alumna/Alumnus, Distinguished Alumni Award, Lifetime Distinguished Achievement Award, Distinguished Service Award for an Alumna/Alumnus**, and the **U.P. Family Recognition** shall be made by accomplishing and submitting three (3) copies of the corresponding nomination forms attached below.
2. For the **Most Distinguished Alumna/Alumnus, Distinguished Alumni, Lifetime Distinguished Achievement**, and **Distinguished Service for Alumna/Alumnus Awards**, documentation in support of the statement of achievements, such as copies of diplomas, certificates, citations, news articles, photographs, etc., may be submitted in triplicate. If possible, three copies of the nominee's recent passport photograph (2"x2") should be submitted.
3. For the **Distinguished Service Award for an Alumni Chapter or Group**, no nomination form is to be filled up. Instead, the nominator should prepare a statement on the work, achievements, accomplishments or performance of the chapter or group, all of which forms the basis and justification for the nomination. Supporting documents such as copies of citations/awards, news clippings, photographs and other materials may be submitted in triplicate.
4. Nominees must be UPAA Lifetime Members, and UPAA Chapters must be accredited with the Association at the time of their nominations.

5. The UPAA prefers that, besides submitting the nomination forms and supporting documents in triplicate paper copies, nominators also prepare and send an electronic or digital version of these materials, i.e., in the form of an email attachment or CD. In any case, all these must be delivered or mailed to:

UPAA COMMITTEE ON ALUMNI AWARDS
U.P. ALUMNI ASSOCIATION
ANG BAHAY NG ALUMNI
U.P. CAMPUS, DILIMAN, QUEZON CITY 1101

Email: upalumn.awards@yahoo.com

6. **Nominations should be received by the UPAA not later than MONDAY, 2 APRIL 2018, or postmarked not later than the above date. Only complete and properly accomplished forms shall be accepted.**
7. The UPAA Search and Awards Committee will deliberate on the nominations and may request additional information or documents from the nominators. The Committee's decisions are final and are submitted to the UPAA Board for affirmation.
8. The UPAA will immediately notify the awardee of her/his selection for the award. **In the event that the awardee declines to accept the award and/or fails to attend the awarding ceremonies, the UPAA reserves the right to withdraw the award.**
9. Awards may not be given in all categories every year. Sometimes there are no nominees in a certain category, or the nominees may not meet the standards for granting the award. For the Distinguished Alumni Award, other fields or areas of award may be considered as defined by the achievements of a deserving nominee.
10. All Alumni Awardees **must attend** the awarding ceremonies during the General Alumni Homecoming on **Saturday, 18 August 2018**, 3:00 P.M. to personally receive their award, and the U.P. Alumni Council Meeting the day before, on **17 August 2018**, 7:30 A.M.-12:00 NOON., both to be held at the Luciano E. Salazar Hall, Ang Bahay ng Alumni, U.P. Diliman Campus, when selected Alumni Awardees may be asked to speak in a panel discussion.
11. All Alumni Awardees, except for the Multi-generation U.P. Families, are requested to prepare a mini-poster/billboard presentation of their achievements, products, outputs, and works for display at Ang Bahay ng Alumni during both the abovementioned Alumni Council Meeting and the Alumni Homecoming.
12. The UPAA reserves the right to keep two (2) copies of the nomination papers and to dispose of the rest not claimed after two (2) weeks from the award day.



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Nomination for the (please check one):

- UPAA MOST DISTINGUISHED ALUMNA OR ALUMNUS AWARD
- UPAA LIFETIME DISTINGUISHED ACHIEVEMENT AWARD
- UPAA DISTINGUISHED ALUMNI AWARD in CATEGORY:¹ _____
- UPAA DISTINGUISHED SERVICE AWARD (Alumnus)



(To be accomplished, in triplicate, by the nominator)
Deadline of Submission: **MONDAY, 2 APRIL 2018**

PERSONAL AND CONFIDENTIAL

1. NAME OF NOMINEE: _____
 U.P. Degree(s)/Year(s) of Graduation: _____
 Home Address: _____

 Telephone: _____ Mobile: _____ Fax: _____
 Email Address: _____
2. CURRICULUM VITAE: _____

¹ Fill out only if nomination is for the UPAA Distinguished Alumni Award. The categories for this award are not based on disciplines or professions but on broad thematic areas. These areas are not limited to the following categories and may even be defined by the achievements of the nominee: public service and good governance; poverty alleviation and human development; peace and social cohesion; gender equality or women empowerment; community empowerment; environmental conservation and sustainable development; entrepreneurship and employment creation; corporate social responsibility; culture and the arts; science and technology; educational innovation; and public health promotion. The UPAA is also making a special effort to identify for nomination, unsung alumni achievers—those whose achievements in little-known corners of the country are exceptional but have remained unheralded and unrecognized.

(a) Date and Place of Birth: _____ Nationality: _____

(b) Civil Status: () Single () Married () Separated () Widowed

If married, name of spouse: _____

Nationality: _____

Occupation: _____

(c) Present employment/occupation/profession: _____

Name and address of office: _____

(d) Other positions/affiliations, if any:

(e) Past employment (Position and name of employer):

(f) Academic background:

(g) Researches and/or publications, if any:

(h) Honors, awards or recognition, if any:

(i) Memberships in professional, civic and other organizations, if any:

3. **DESCRIPTION OF THE WORK, ACHIEVEMENT, ACCOMPLISHMENT OR PERFORMANCE ON WHICH THE NOMINATION FOR THE AWARD IS BASED:**

4. JUSTIFICATION FOR THE AWARD:²

Nominator: _____ U.P. Degree(s)/
(Signature Over Printed Name) Yr(s). of Graduation: _____

Office/Organization/
Alumni Chapter: _____ Position/Designation: _____

Postal Address: _____ Email Address: _____

Telephone: _____ Mobile: _____ Fax No.: _____

² The work, achievement, accomplishment or performance on which the nomination for the award is based must be truly outstanding and must clearly meet the criteria established for the award. For the Most Distinguished Alumnus and the Distinguished Alumni Awards, these achievements must be within or encompassing any of the thematic categories indicated in the previous footnote. The nominee must also meet the criteria and/or requirement with respect to Service Orientation, Leadership, Impact and Integrity.



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**Nomination for the
 UPAA MULTI-GENERATION U.P. ALUMNI FAMILY RECOGNITION**
 (To be accomplished, in triplicate, by the nominator)
 Deadline of Submission: **MONDAY, 2 APRIL 2018**

PERSONAL AND CONFIDENTIAL

NAME OF FAMILY TO BE RECOGNIZED _____

Name of Family Representative: _____

Address: _____

Telephone: _____ Mobile No.: _____ Fax: _____

Email Address: _____

Nominator: _____ Postal Address: _____

(Signature Over Printed Name)

Email Address: _____

Telephone: _____ Mobile: _____ Fax No.: _____

Name of Alumnus	Degree & Year of Graduation	If Resident Overseas, Date of Departure from the Philippines
Grandparent(s)		
Parent(s)		
Child(ren)		
Grandchild(ren)		

IMPORTANT: Please attach three (3) copies of your family tree and a brief justification for the recognition in terms of service to the nation and commitment to the U.P. principles and values as demonstrated by the alumni members of the family.