



University of the Philippines Medical Alumni Society
Alumni Hall Paz Mendoza Bldg., 547 Pedro Gil, UP College of Medicine
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General Information and Guidelines

UPMAS 2015, Committee on Awards is now calling for nominations for various awards, which will be given during the UPMAS Homecoming Celebration on December 18, 2015 (Friday), 6 PM, at the Manila Hotel.

- **Distinguished Alumnus**
- **Outstanding Educator**
- **Outstanding Researcher**
- **Outstanding Service (Philippines)**
- **Outstanding in Community Service and Public Health Award**
- **Most Distinguished Class of the Year**
- **Alumni Family of the Year**

Nominations for these awards may be made by any UP alumnus. The UPMAS Awards Committee will evaluate the nominees and recommend the awardees to the UPMAS Board of Directors for approval.

INSTRUCTIONS AND IMPORTANT INFORMATION FOR NOMINATORS

1. Nominations shall be made by accomplishing three (3) copies of the corresponding attached forms.
2. For the following Awards: **Distinguished Alumnus, Outstanding Educator, Outstanding Researcher, Outstanding Service (Philippines), Outstanding in Community Service and Public Health**, documentation in support of the statement of achievements, such as copies of diplomas, certificates, citations, news articles, photographs, etc, may be submitted in duplicate. Three copies of the nominee's recent passport photograph (2"x2") should be submitted.
3. Individual nominees must be UPMAS Lifetime Members.
4. The UPMAS prefers that, besides submitting the nomination forms and supporting documents in three (3) paper copies, nominators should also prepare and send an electronic or digital version of these materials, in the form of an email attachment or CD. These must be delivered or mailed to:

UPMAS

Alumni Hall - Paz Mendoza Building, UP College of Medicine
547 Pedro Gil St., Ermita, Manila, 1000
Email: upmedalumsoc@gmail.com

5. **Nominations should be received by the UPMAS not later than FRIDAY, SEPTEMBER 15, 2015. Only complete and properly accomplished forms shall be accepted.**
6. The UPMAS Awards Committee will deliberate on the nominations and may request additional information or documents from the nominators. The Committee's recommendations are submitted to the UPMAS Board for approval and is final.
7. The UPMAS will immediately notify the awardee of her/his selection for the award. **In the event that the awardee declines to accept the award and/or fails to attend the awarding ceremonies, the UPMAS reserves the right to withdraw the award.**
8. Awards may not be given in all categories every year. There maybe no nominees in a certain category, or the nominees may not meet the standards for granting the award.
9. All Alumni Awardees **must attend** the awarding ceremonies during the UPMAS Homecoming Ball on **Friday, 18 December 2015, 6:00 P.M.** to personally receive their award.
10. The UPMAS reserves the right to keep two (2) copies of the nomination papers and to dispose of the rest not claimed after two (2) weeks from the award day.